Report of Senior Administration to the Board of Trustees

June 13, 2011

A. Business Arising for Board Action

I. Presentations
1. From Learning Support Services 1

II. Human Resources

III. Secretary-Treasurer

IV. Superintendent of Schools
1. Crocus Plains Regional Secondary School Off-Site Activity Request 1
2. Vincent Massey High School Off-Site Activity Request 1

V. Senior Administration Response to Trustee Inquiries

B. Administrative Information

I. Human Resources
1. Personnel Report 3

II. Secretary-Treasurer
1. Public Sector Compensation Disclosure (Bill 57) 3

III. Superintendent of Schools
1. School Information
School Visits (May 17 to June 6, 2011) 3
A. Quality Learning
- Quality Learning at Riverview School 4
- Canada Wide Science Fair 4
- Euclid Mathematics Contest 5
- "Good Food Hero" Contest 5

B. Quality Teaching
- Quality Teaching at Betty Gibson School 5
- Brandon University 2011 Distinguished Teacher Awards 6
- Crocus Plains Regional Secondary School Children's Water Festival / May 25, 2011 7
- Manitoba Reading Association – Adolescent Literacy Summit / April 14 and 15, 2011 8

... /2

C. Quality Support Services
- Quality Support Services at Kirkcaldy Heights School 9
- Brandon Community Drug and Alcohol Education Coalition – Youth Revolution (Y-Revolution) Year-End Ceremony / May 25, 2011 9

D. Administrative and Statistical Information
- Suspensions 10

2. Divisional Initiatives

A. Quality Learning
- Principal Preparation Program – Session 9 "Ethics of Leadership" / May 17, 2011, and Principal Mentorship..... 10

B. Quality Teaching
- DocuShare Report 11

C. Quality Support Services

3. Community Connections
- Meeting of Representatives of Brandon School Division and Assiniboine Community College / May 24, 2011 12

4. Correspondence
- Correspondence Received from Nancy Allan, Minister of Education (2) 13

This report from members of the Brandon School Division Senior Administration is submitted respectfully for your consideration, action, and information.

Dr. Donna M. Michaels
Superintendent of Schools/
Chief Executive Officer

A. Business Arising for Board Action

I. PRESENTATIONS

FROM LEARNING SUPPORT SERVICES

Division Psychologists – S. Touzin, B. Jones, A. Kuryliw, P. Kelso, H. Rogers

II. HUMAN RESOURCES

III. SECRETARY-TREASURER

IV. SUPERINTENDENT OF SCHOOLS

1. CROCUS PLAINS REGIONAL SECONDARY SCHOOL OFF-SITE ACTIVITY REQUEST

For Action.....G. Malazdrewicz

Crocus Plains Regional Secondary School has submitted an off-site activity request (attached as Appendix A for Trustee consideration) for twenty seven (27) high school photography students, Grades 11 and 12, from Crocus Plains Regional Secondary School to make a trip to Hawaii from March 22, 2012 to March 31, 2012.

Mr. Terry Osiowy, Principal, Crocus Plains Regional Secondary School, and Mr. Greg Malazdrewicz, Associate Superintendent, have approved this trip. Approval from the Board of Trustees is respectfully requested.

RECOMMENDATION:
That the trip involving 27 high school photography students from Crocus Plains Regional Secondary School to Hawaii from March 22, 2012 to March 31, 2012 be approved and carried out in accordance with Board Policy/Procedures 4001: Off-Site Activities.

2. VINCENT MASSEY HIGH SCHOOL OFF-SITE ACTIVITY REQUEST

For Action.....G. Malazdrewicz

Vincent Massey High School has submitted an off-site activity request (attached as Appendix B for Trustee consideration) for twenty two (22) high school Spanish students, Grades 9, 10, 11 and 12, from Vincent Massey High School to make a trip to Italy and Spain from March 21, 2012 to March 29, 2012.

Mr. Mathew Gustafson, Principal, Vincent Massey High School, and Mr. Greg Malazdrewicz, Associate Superintendent, have approved this trip. Approval from the Board of Trustees is respectfully requested.

RECOMMENDATION:
That the trip involving 22 high school Spanish students from Vincent Massey High School to Italy and Spain from March 21, 2012 to March 29, 2012 be approved and carried out in accordance with Board Policy/Procedures 4001: Off-Site Activities.

V. SENIOR ADMINISTRATION RESPONSE TO TRUSTEE INQUIRIES

B. Administrative Information

I. HUMAN RESOURCES

1. PERSONNEL REPORT

For Information ..... B. Switzer

Included in the agenda package as Confidential #1 is the Personnel Report, a listing of resignations and employment approved by the Superintendent of Schools and Secretary-Treasurer since the last meeting.

II. SECRETARY-TREASURER

1. PUBLIC SECTOR COMPENSATION DISCLOSURE (BILL 57)

For Information ..... G. Barnes

In accordance with section 3(1) (b) of the above-captioned legislation, a statement certified by the Division's auditors to be correct has now been finalized disclosing:

a) The name, position or classification, and compensation of each employee in the Division whose compensation, as defined in the Act, is $50,000 or more for the 2010 calendar year; and
b) The compensation in the aggregate for the Board of Trustees.

As previously approved by the Board in accordance with sections 6(1) and 6(2) of the Act, the audited disclosure statement will be available for inspection on request from the office of:

- The Secretary-Treasurer
- The Director of Human Resources

Persons making inquiries by telephone will be invited to come to the Administration Office during normal office hours to inspect the Statement. There will be a charge (currently 10¢/page or $1.00 minimum) for photocopies, the same as for copies of Board Minutes, Audited Financial Statements or other public information. In keeping with past practice, the News Media will not be charged.

Please call if you have any questions.

III. SUPERINTENDENT OF SCHOOLS

1. SCHOOL INFORMATION

For Information ..... D. Michaels

SCHOOL VISITS (MAY 17, 2011 – JUNE 6, 2011)

- Thursday, May 26, 2011 – King George School
- Tuesday, May 31, 2011 – George Fitton School

A. QUALITY LEARNING

QUALITY LEARNING AT RIVERVIEW SCHOOL

Report prepared by Mr. Kelly Braun, Principal, Riverview School

May 20, 2011 saw the formation of the "Riverview Middle Years Support Team". This Team has made a commitment to discuss, plan, and organize the literacy needs in Riverview School, focusing on the grade 4 to 6 levels. It was decided that our school team (which includes classroom teachers) would use the Sheltered Instruction Observation Protocol (SIOP) model as the cornerstone of our delivery to the target grades. The SIOP model is based on sheltered instruction for academic achievement. Our key foci would be on the English as an Additional Language (EAL), high ability and disengaged learners. The model introduces a co-teaching approach to learning that focuses on differentiated instruction and the Multiple Intelligences.

To facilitate this new model the middle years team integrated the resources of our support services. The High Ability Learner Enrichment Program (HALEP)/Librarian, EAL teachers and Administration together with the rest of the team discussed how their specific roles would change to a more collaboration-based approach with more connection to the classrooms. This would complement the School Wide Literacy Plan based on literacy blocks. Our changes would include classroom teachers meeting at least once per month with the literacy team to discuss student progress and/or needs. Our key is to have better communication between classroom teachers and our middle years literacy team. This new model will be reflected in the Riverview three-year School Development Plan.

CANADA WIDE SCIENCE FAIR

Victoria Goernert, Grade 12 student, Vincent Massey High School has received a Bronze excellence award for her project *How Distracted Are You?* in the senior category of the Canada Wide Science Fair held in Toronto from May 14 – 21, 2011 at the Seneca College Newnham Campus.

Victoria's project demonstrated that distractions do increase reaction time and age is a factor. Younger participants completed a reaction time task much faster than older participants. However, when distracted, the advantage for younger participants was much smaller. These results demonstrate that distraction significantly slows down reaction time among younger participants considerably more than among middle-aged and older participants.

Victoria had won a gold medal in the Individual Health Sciences category of the Western Manitoba Science Fair, held on March 15, 2011. Victoria was one of three top students from Brandon that went on to compete in the Canada Wide Science Fair held in Toronto.

Congratulations to Victoria on this accomplishment.

EUCLID MATHEMATICS CONTEST

This year, seventeen (17) students from Vincent Massey High School wrote the Euclid Mathematics Contest on April 12, 2011 and the top three (3) students; Gidon Bookatz, LiWen Lu and Alex Will, comprised the school's team score. Their team score was the highest of the nineteen (19) competing schools in the province. Gideon and LiWen's score ranked first (1st) and second (2nd) in the province out of three hundred ten (310) students. Gidon's score ranked fiftieth (50th) and LiWen's score ranked two hundred fourteenth (214th) internationally. Both of their scores were in the top five percent (5%) of over sixteen thousand (16,000) international students who wrote the contest. They will also receive Certificates of Distinction for scores in the top twenty five percent (25%).

The Euclid Mathematics Contest is an internationally recognized mathematics competition administered by the Centre for Education in Mathematics and Computing at Waterloo University. The contest is designed primarily for students in their final year of secondary school and provides students with an opportunity to develop their mathematical problem solving ability.

Congratulations to Gidon, LiWen and Alex on this accomplishment.

"GOOD FOOD HERO" CONTEST

Dylan Keogh, Grade 10 student, Vincent Massey High School has received national recognition for his art work for a comic he designed for the "Good Food Hero" contest sponsored by Food Secure Canada. Dylan placed in the top ten with his submission.

Dylan noted that the submission had to be about healthy food choices, and that the contest has inspired him to do more art work in the future.

Congratulations to Dylan on this accomplishment.

B. QUALITY TEACHING

QUALITY TEACHING AT BETTY GIBSON SCHOOL

Report prepared by Mr. Phil Vickers, Principal, Betty Gibson School

One key initiative at Betty Gibson School is the Professional Development School (PDS) initiative. Since 2007, through the National Network for Educational Renewal (NNER) partnership between Brandon School Division and Brandon University, Betty Gibson School has continued this program.

During the winter term, Betty Gibson School staff hosted twelve pre-service teachers from Brandon University. These students were enrolled in the course 02:342 *Prevention of and Intervention for Reading Difficulties* (early years/middle years) which is:

- centered around literacy interventions;
- a combination of on-site classes scheduled for Tuesday and Thursday afternoons and daily practicum work with students at Betty Gibson School; and
- an opportunity for final seven-week student teaching placements in the practicum classrooms.

As a part of the program, pre-service teachers must provide one-to-one and/or small-group literacy support to children assigned by the project's cooperating classroom teachers. This component will involve a minimum of two thirty-minute sessions per week in addition to the pre-established Tuesday and Thursday afternoon sessions.

While receiving daily reading interventions, Betty Gibson students have received obvious benefits from the pre-service teachers. Betty Gibson School staff have also benefitted from the program. These benefits include:

- teachers experiencing greater opportunities for collaboration with teachers interested in and exploring best practices in literacy instruction. This opportunity to have collegial discussions has facilitated growth in professional confidence;
- teachers have engaged in more collective inquiry and action research in areas of comprehension, assessment, middle years literacy, and guided reading blocks; and
- through their involvement with the PDS, teachers have begun to take on more leadership roles within the school, the district and beyond. Along with Brandon University faculty, Betty Gibson School staff have presented at the National Professional Development Conference in New Orleans, Louisiana (March 2011) and Orlando, Florida (April 2008).

The PDS program at Betty Gibson School has continued to grow as evidenced by voluntary teacher participation increasing from four out of twelve teachers in Year 1 to ten out of twelve teachers in Year 4 of the PDS project.

BRANDON UNIVERSITY 2011 DISTINGUISHED TEACHER AWARDS

Jim Hartle, Mathematics Teacher, Vincent Massey High School, and Annette Gross, Grade 7 Teacher, Waverly Park School, each received the Brandon University 2011 Distinguished Teacher Award on June 4, 2011 during the Brandon University Faculty of Education convocation ceremony.

Congratulations to Jim and Annette on this recognition.

CROCUS PLAINS REGIONAL SECONDARY SCHOOL CHILDREN'S WATER FESTIVAL / MAY 25, 2011

Report prepared by Ms. Coleen McKellar, Teacher, Crocus Plains Regional Secondary School

The Crocus Plains Regional Secondary School (CPRSS) Children's Water Festival offered 465 grade 3, 4 and 5 students from the Brandon School Division 20 stations, some of which were designed and manned by students in the grade 12 Water Studies course, while others were manned by experts from the community. The stations and sponsors included:

- Water Usage – Manitoba Agriculture, Food and Rural Initiatives;
- Water Cycle – Manitoba Agriculture, Food and Rural Initiatives;
- Water Safety and Injury Prevention – Canadian Red Cross;
- Stream Table – Assiniboine Community College;
- Critter Dipping (Marsh Monsters) – Manitoba Water Stewardship and Assiniboine Hill Conservation District;
- Three Times a Day – Brandon Environmental Council;
- Water Power – Manitoba Hydro;
- Groundwater Model – Agriculture and Agri-Food Canada;
- Water Olympics – Agriculture and Agri-Food Canada;
- Water Treatment Technician – City of Brandon Water Division;
- Fish in the Assiniboine River – Ducks Unlimited;
- Bucket Brigade – Brandon Fire and Emergency Services;
- Royal Flush – Community Led Emission Reduction Program;
- Unbottle It – Protecting Prairie Waters;
- Water in Food Production – Agriculture in the Classroom;
- Water Around the World – Marquis Project;
- Enviroscape - Manitoba Agriculture, Food and Rural Initiatives;
- Aboriginal Voices – Community Elders and Brandon School Division;
- Lather UP! – Education for Sustainable Development Manitoba Consultant; and
- Incredible Journey – Crocus Plains Regional Secondary School Water Studies.

The younger students also had a juice break where they could have their faces painted or have a Crocus Plains school tattoo applied.

Numerous examples of increased awareness and a desire to change personal habits from the grade 4 students is evident. One example is: a student took her "shower meter bag" (provided by Manitoba Hydro) home, held it up in the shower (as demonstrated in Lather Up! Festival station), measured the amount of water her family's showerhead released and proceeded to tell her father that they needed a new showerhead. Other students made mention of the fact that they did not realize how much water they wasted if they left the water running while brushing their teeth (as demonstrated by the Three Times a Day Station).

The students and staff of Crocus Plains Regional Secondary School, with the assistance of many community organizations, Brandon School Division Senior Administration and the transportation department, were able to put on a one day Children's Water Festival in a city that is under a declared state of emergency due to flooding (high water event) while all of the school field trips were cancelled and even some of the students attending the festival were evacuated from their home school.

I have received numerous emails from participating teachers, parents whose children attended, and volunteers at the event saying how much fun they had, how much information they learned, and please, please offer the festival in the coming years.

MANITOBA READING ASSOCIATION – ADOLESCENT LITERACY SUMMIT / APRIL 14 AND 15, 2011

Report prepared by Ms. Cory Nevill, Literacy Specialist

The Manitoba Reading Association hosted the first ever Adolescent Literacy Summit in Winnipeg on April 14 and 15, 2011. A number of middle and senior years teachers and administrators attended the summit with the opportunity to hear both international and regional specialists in the area of literacy.

Four Brandon School Division educators presented at the summit, three with poster session and one with a longer workshop presentation. Joanne Campbell from St. Augustine School did a poster session presenting the action research gathered in the Grade 4-5 Transition/Middle Years Literacy Support project and also offered her own experience with some successful strategies that she has implemented in this program. Don Cuggy from Linden Lanes School also did a poster session in which he offered his expertise on the use and benefits of using graphic novels. In a third poster session, Sandy Harrison from Kirkcaldy Heights School showed the student engagement and literacy benefits of a project based on scientific literacy that she implemented along with classroom teachers in her school. Cory Nevill, Literacy Specialist for Brandon School Division offered a longer workshop session in which she shared her research and personal experience in guiding disengaged adolescent boys on the path to literacy. All four sessions were well received by participants and the organizers of the summit thanked the Brandon School Division teachers for sharing their expertise and passion for literacy.

Although one of the keynote speakers, David Booth, was unable to attend due to illness, the summit was very thought provoking for the teachers and administrators who attended and it is hoped that another summit will be planned to promote further dialogue on the important topic of adolescent literacy.

C. QUALITY SUPPORT SERVICES

QUALITY SUPPORT SERVICES AT KIRKCALDY HEIGHTS SCHOOL

Report prepared by Mr. Bruce Shamray, Principal, Kirkcaldy Heights School

Goals Statement: To develop a safe and positive school community.

Kirkcaldy Heights School has a very effective and inclusive Effective Behavioural Support (EBS) program. A school wide matrix is used to identify acceptable behaviour. The matrix is based on the pillars of being respectful, responsible and safe. It is extensively taught, modeled and reviewed at the beginning of each school year and revisited throughout the school year.

The acronym WITS (*W*alk away, *I*gnore, *T*alk it out, *S*eek help) is common language for our staff and students. WITS is used as a referent for responding to situations. The students are reminded daily to use their WITS.

Kirkcaldy Heights' school mascot is a Kodiak bear and we have a "paws" program. Responsible choices are acknowledged with the students receiving a paw card. The paws are displayed on a large bulletin board titled "Celebrating *PAW*sitive Choices". Any responsible decision is recognized such as healthy snacks, appropriate weather related attire as well as positive behaviour. Draws are made of the paw recipients, their pictures are taken, displayed and a prize is awarded.

BRANDON COMMUNITY DRUG AND ALCOHOL EDUCATION COALITION – YOUTH REVOLUTION (Y-REVOLUTION) YEAR-END CEREMONY / MAY 25, 2011

Report prepared by Ms. Lili Jardine, Community Drug and Alcohol Education Coordinator

On May 25, 2011, the Youth Revolution had their year-end ceremony. The purpose of the ceremony was to share the accomplishments of the Youth Revolution with the community, acknowledge the hard work of the Youth Revolution members and coordinators, and to acknowledge all the sponsors with a certificate. Over 230 people came to the ceremony: Her Worship Mayor Sheri Decter Hirst, Associate Superintendent Greg Malazdrewicz, school trustees, community leaders, sponsors, parents, Healthy Schools Committee members, Healthy Brandon Committee members, Community Drug and Alcohol Education Coalition members, and some school administrators.

The Y-Revolution has 150 members, 15 Y-R coordinators, and 25 sponsors in 15 schools. The students recognized were from grades 6 to 12. There were students from different cultures and diverse economical backgrounds. The Y-R represents a cross-section of students. The Youth Revolution implemented over 50 projects in the community to promote healthy life choices in order to eliminate the use and harm of drugs and alcohol among youth and its consequences.

The event was a complete success. The students were very proud and happy to receive a certificate signed by the Superintendent of Schools / Chief Executive Officer Dr. Donna Michaels, by Her Worship Mayor Sheri Decter Hirst and the Coordinator Lili Jardine. The parents and the community were impressed with all the work done in just seven months by the Youth Revolution. Some of the comments made by the students were: "It's a fun way to promote healthy lifestyles," "It's great that we are making a difference." The community was impressed on how well the ceremony was run and they can't wait to see what else the Youth Revolution will bring in the future.

D. ADMINISTRATIVE AND STATISTICAL INFORMATION

SUSPENSIONS

SCHOOL	NO./STUDENTS	NO./DAYS	REASON
Crocus Plains	8	5, 30	Assaultive, Drug and Alcohol, Unacceptable Behaviour
Neelin	1	3	Unacceptable Behaviour

2. DIVISIONAL INITIATIVES

For Information ..... D. Michaels

A. QUALITY LEARNING

PRINCIPAL PREPARATION PROGRAM - SESSION 9 "ETHICS OF LEADERSHIP" / MAY 17, 2011, AND PRINCIPAL MENTORSHIP

Report prepared by Mr. Jaime Lombaert, Vice Principal George Fitton School

Principal Preparation Program

On Tuesday, May 17, 2011, Principal Preparation Program Session 9 took place. The topic was Ethics of Leadership (essential virtues, ethical codes, making ethical decisions, advocacy). The presenters were Dr. Deborah Poff, President, Brandon University who spoke on *Ethics and Leadership: The Role of Both in Educational Management*; Gail McDonald, Principal, George Fitton School; and John Minshull, Principal, Riverheights School. Dr. Poff spoke for the first forty-five (45) minutes and then responded to questions for fifteen (15) minutes. Gail and John then led the participants through discussions, case studies and policies. The Session was very interesting and informative.

Principal Mentorship

The Principal Mentorship Opportunity is a key component in the Principal Preparation Program. All mentorship opportunities are wrapping up. Participants had the opportunity throughout the Principal Preparation Course to be mentored by four different principals or vice-principals, as well as attend a Learning Support Services meeting or Collaborative Learning Community meeting throughout the 2010/2011 school year.

B. QUALITY TEACHING

DOCUSHARE REPORT

Report prepared by Mr. Reg Reimer, Technology in Learning Specialist K-12

The DocuShare file data management system has been in the Division since January 2006. The system has seen a growth in users (6; for a total of 88), as well as in documents hosted (400; for total of 1807) since December 2010. The most active file creators continue to be Administrative Assistants at the Board Office, followed by teachers who have been involved with the planning of Mathematics at the Senior High level. No other groups appear to have been using it during this report term.

Math Literacy Consultant Teresa Timmerman and DocuShare Committee Chair Diane Fontaine have continued to rely on the DocuShare system for their work with Math curriculum support. Below are Ms. Timmerman's comments about two groups of Math Teachers that have collaborated using DocuShare:

1. MAT10E Collaborative Group - working on the English as an Additional Language (EAL) math curriculum at the grade 9 level. We have posted common assessments for units, ideas about vocabulary instruction in the content area, ideas for class activities, etc. This group has been meeting monthly since November; I also posted our meeting agendas and minutes in DocuShare. Everyone does have a log in, but it still isn't the first reaction to check DocuShare or to post.

2. Essential Math teachers - we have purchased a program from Portage Collegiate Institute and posted those materials there for central access to all teachers. In addition, Howard Fawcett has posted A LOT of supporting materials from past versions of the Essentials curriculum so that teachers can supplement (since the official textbook publisher's resources are slightly lacking in some areas). We just started using DocuShare with this group in the past month (May, 2011). There is A LOT of good content available, so I am very optimistic that people will use these resources. I don't anticipate a lot of additional posting of things that teachers are creating.

The future of Brandon School Division's (BSD's) DocuShare service appears secure for 2011/2012; it continues to offer valued services for those concerned. However, DocuShare has drawbacks that need to be addressed: inaccessibility to the everyday workflows of the majority of BSD teachers (it is on a separate server with separate sign-on), and limited numbers of user accounts. Network development plans currently underway will allow us to look for alternatives in the one to two year time frame. The front-runner in that category appears to be MS SharePoint server, which will be available to all BSD staff without additional costs, integrates into traditional desktop workflows via single sign-on, while offering largely the same functionality.

3. COMMUNITY CONNECTIONS

For Information ..... D. Michaels

MEETING OF REPRESENTATIVES OF BRANDON SCHOOL DIVISION AND ASSINIBOINE COMMUNITY COLLEGE / MAY 24, 2011

On May 24, 2011 representatives of the Brandon School Division (BSD) and Assiniboine Community College (ACC) met to formalize a very important working relationship between our two educational institutions. Representing ACC were Mr. Mark Frison, President; Dr. Alan Copeland, Vice-President, Academic; Ms. Diane Shamray, Vice-President, Enterprise Development; Mr. Patrick Stoddart, Dean; Ms. Wanda Kurchaba, Communications Officer; and Ms. Sylvia Provinski, Director, Adult Collegiate. Representing Brandon School Division were Principals Terry Osiowy, Crocus Plains Regional Secondary School; Mathew Gustafson, Vincent Massey High School; Michael Adamski, École Secondaire Neelin High School/Off Campus; Greg Malazdrewicz, Associate Superintendent; and Dr. Donna Michaels, Superintendent of Schools / Chief Executive Officer.

This formalization takes place through a mutually-agreed upon "Memorandum of Understanding" (MOU), currently under development. This MOU is an articulation of current joint initiatives, protocols for development of future initiatives, communication processes and protocols for the establishment of future joint initiatives. In the consideration of this MOU several topics and ideas were discussed including the following:

- current articulation agreements exist; yet not generally known by staff, students, public (e.g. dual credit opportunities);
- MOU will assist in the removal of systemic barriers preventing both institutions from establishing joint initiatives;
- MOU will communicate a positive external signal to external agencies, community groups and Provincial government;
- MOU will provide stability and prominence to the important relationship between ACC and BSD for the current and future education of our students;
- MOU would provide for an understood, agreed upon communication and promotion of ACC programs to/with BSD students (grades 8 – 12);
- currently three to four percent (3 – 4%) of ACC's student population comes from the Brandon School Division [2010/2011; thirteen (13) from Crocus Plains, twelve (12) from Neelin, and eight (8) from Vincent Massey]; and
- BSD Senior High School students generally are unaware of ACC's programs and career opportunities.

Arising from the above MOU consideration were other important ideas and perspectives including:

- tracking of BSD students' post-secondary enrolments;
- provision of special admissions process;

- meetings of counselors (ACC and BSD) regarding Senior High and ACC programs, career opportunities, include ACC representatives on grade 8 to 9 BSD Transition Committee;
- greater emphasis needed on career education (grades 6 - 12) e.g. "Pathways"; and
- representation and presence of ACC at grade 8 into 9 Parent Information Evenings in March.

It was agreed that:

- existing articulation agreements would be forwarded to all present (by ACC); and
- MOU would be drafted for mutual review by end of August.

It was a very productive and mutually beneficial meeting.

4. CORRESPONDENCE

For Information ..... D. Michaels

CORRESPONDENCE RECEIVED FROM NANCY ALLAN, MINISTER OF EDUCATION

The following correspondence has been received from Nancy Allan, Minister of Education:

> *I am pleased to inform you that Crocus Plains Regional Secondary School in the Brandon School Division was successful in its application for an Education for Sustainable Development (ESD) grant. It was one of sixteen (16) projects, selected out of fifty eight (58) applications from twenty six (26) school divisions across the Province, for funding in the 2011/2012 school year.*
>
> *The proposal by Crocus plains Regional Secondary School entitled "Children's Water Festival" was approved for the amount of $2,000.00 and is an excellent example of the dedication and creativity that Manitoba educators and students exhibit in taking action towards a more sustainable future.*

CORRESPONDENCE RECEIVED FROM NANCY ALLAN, MINISTER OF EDUCATION

The following correspondence has been received from Nancy Allan, Minister of Education:

> *I am pleased to inform you that Valleyview Centennial School in the Brandon School Division was successful in its application for an Education for Sustainable Development (ESD) grant. It was one of sixteen (16) projects, selected out of fifty eight (58) applications from twenty six (26) school divisions across the Province, for funding in the 2011/2012 school year.*
>
> *The proposal by Valleyview Centennial School entitled "Outdoor Medicine Wheel Learning Grounds" was approved for the amount of $2,000.00 and is an excellent example of the dedication and creativity that Manitoba educators and students exhibit in taking action towards a more sustainable future.*